

Congratulations. This window is the result of all the latest technology in window design. It has been custom manufactured to be thermally efficient and virtually maintenance-free.

Unlike other windows, 100% Vinyl Windows are easy to care for and the finishes do not deteriorate over time. Occasional cleaning of the surfaces will retain the beauty and lubricity of the Vinyl for the life of your window.

Read and save these brief tips and enjoy your new windows.

How To Clean Your Window



Fig. 1

The natural lubricating ability of Vinyl prevents dirt, grease or stains from penetrating or discoloring the Vinyl surface. But, as with any window, abrasives can dull the finish. Use a cream wax cleaner or polish for every day cleaning. For stubborn spots, a "non-abrasive" cleanser is best. Slight scratches can be "polished" out with a small amount of scouring powder. Finish off with cream wax or polish.

How to Tilt For Cleaning

Each window comes with two tilt latches (surface-mounted or recessed) on each operating sash.

Raise the bottom sash about 3 inches. Using both hands as shown, disengage the tilt latches on both sides simultaneously. While holding the latches with your thumbs, gently pull the top of the sash toward you until the latches are clear of the frame. Holding the top of the sash, continue to lower it until you hear a "click." This "click" signifies that the balance locks have been engaged on both sides.

To tilt the top sash, lower it about 3 inches also, and follow the same procedure as above.

To return either sash to its operating position, swing the sash back up and push the top of the sash gently until the tilt latches snap back into place in the side jambs.

How To Operate and Care For Your New Vinyl Window

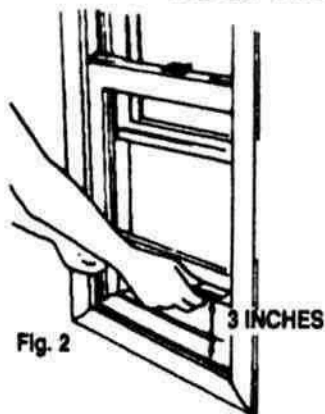


Fig. 2



Fig. 5

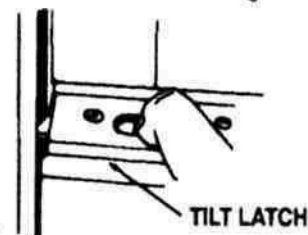


Fig. 3

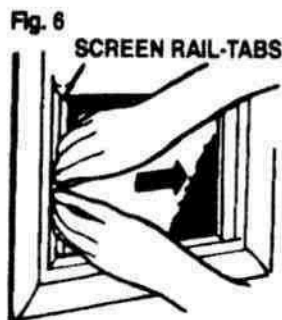


Fig. 6

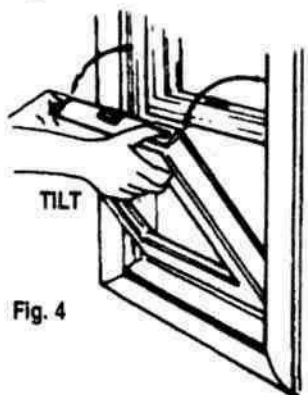


Fig. 4

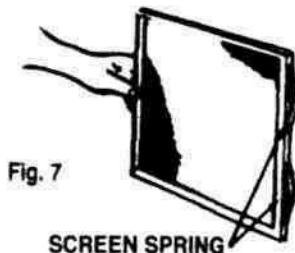


Fig. 7

How To Remove The Sash

Each sash can be completely removed for glass replacement, balance service, or screen removal. Be careful when you remove the heavy sash.

In the tilt position, raise one side of the sash, as shown until the sash pin is free of the balance lock. It will take effort because you will be overriding the balance lock. The opposite side pin can now be freed from its balance lock.

To restore the sash, reverse the procedure above. Insert the lower side pin, engage the upper side pin, and straighten the sash back into its level, operating position.

If a balance lock needs to be moved, or repositioned, when the sash is removed, a flat-head screwdriver can be used to operate the lock and move the balance up and down to position it for pin insertion.

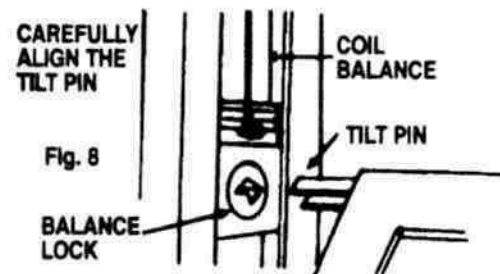


Fig. 8

CAUTION: The balances are pre-tensioned to operate with the weight of the sash. With the sash removed, the balances will snap up if the balance lock is disengaged. Make sure the lock is engaged before removing the sash. If it does snap up, place the head of the flat-head screwdriver in the tilt pin hole, pull the lock down to extend the balance, and twist the screwdriver a quarter to a half of a turn until the lock "clicks."

How To Remove Your Screen

Each screen is fitted with a rail or tabs on one side which, when pushed to the opposite side, will compress the screen springs into the deep side channel and allow the screen to be removed as shown.

To re-install the screen, reverse the procedure above. Re-insert the spring side of the screen into the deep side channel and compress with the rail or tabs. Once compressed, the rail or tab side of the screen will move easily in line with the shallow side channel. Releasing the rail or tabs slowly will allow the screen to slip into the shallow side channel and operate correctly. Check the operation of the screen and re-adjust as necessary.